RESORT VILLAGE OF PELICAN POINTE MINUTES OF THE REGULAR COUNCIL MEETING December 6, 2023, 7:00 p.m. VIA Zoom -300 St Johns Street, Silton, Saskatchewan

ATTENDANCE:

Mayor Steve Mazurak-zoom Councillor Jeff Unrau-zoom Deputy Mayor Mel Fisher -zoom Pam Holliday-zoom

- 1. <u>CALL TO ORDER 7:00pm</u>
- 2. <u>DELEGATIONS</u> none

3. <u>APPROVAL OF THE AGENDA</u>

84 – 2023 MOVED: Fisher SECONDED: Unrau "That the agenda be approved as presented."

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

85 – 2023	MOVED:	"That there are "Nil" items when requested by the mayor if the	re
	Fisher	are any declaration of conflict of interest with any agenda items	5."
	SECONDED:	CAR	RIED
	Unrau		

5. <u>APPROVAL OF MINUTES</u>

The minutes of the October 18, 2023, regular meeting were presented and reviewed.

86 - 2023	MOVED:	"That the minutes of the Council meeting on October 18th, 202	23,
	Unrau	be adopted as presented."	
	SECONDED:	CAR	RIED
	Fisher		

6. <u>CORRESPONDENCE</u> 6.1 Western Municipal Consulting – Board of Revision

87 – 2023	MOVED: Unrau SECONDED: Fisher	"That the RESORT VILLAGE OF PELICAN POINTE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen.
		The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers."

CARRIED

88– 2023	MOVED: Fisher SECONDED: Unrau	"That the RESORT VILLAGE OF PELICAN POINTE appoints Tokaryk with Western Municipal Consulting Ltd. as Secret Board of Revision for the term of January 1, 2024, throug December 31, 2024; remuneration as set out in Western Consulting Ltd. fee schedule. If Kristen Tokaryk is unable t secretarial functions for reasons which may include sched difficulties the secretary may appoint a delegate to perfor administrative functions and may appoint a recording sec	tary to the h to Municipal to perform duling rm
		administrative functions and may appoint a recording sec the purposes of any hearing."	cretary for CARRIED

89-2023	MOVED: Fisher SECONDED: Unrau	"That the following correspondence having been read, be received, and
		filed: - ThinkBig
		- MEPP Letter
		 2024 Board of Revision - Municipal Consulting
		- 2024 SUMA Membership

CARRIED

7. LIST OF ACCOUNTS FOR APPROVAL

90 - 2023	MOVED:	"That the accounts as listed on the "List of Accounts for A	Approval"
	Unrau	as attached hereto and forming a part of these minutes a	is well as
	SECONDED:	summarized below be now approved by Council for paym	nent; via E-
	Fisher	Transfer and including online payments and totaling	
		\$13,205.73."	CARRIED

P Holliday	ET	980.05
Western Municipal Consulting	ET	262.50
Rasmussen Co Lawyer	ET	303.17
Loraas Disposal South	Online	2,205.29
SaskPower	Online	157.29
Sasktel	Online	4.33
K Stack	ET	677.50
M Fisher	ET	3,500.70
Loraas Disposal South	Online	1,205.40
SaskPower	Online	156.58
Sasktel	Online	4.33
Rasmussen Co Lawyer	ET	224.08
P Holliday (Payroll - MEPP)	ET	136.30
D Kittler	ET	1,802.84
Minister of Finance	Online	1,585.37
November	Total	13,205.73

8. **FINANCIAL STATEMENT**

8.1 – For the Period Ending September 30 and October 31, 2023.

91 – 2023	MOVED:	"That the financial statements for the period ending September 30
	Unrau	and October 31, 2023 be received."
	SECONDED:	CARRIED
	Fisher	

9. NEW BUSINESS

9.1 Municipal Revenue Sharing Declaration - 2024-25

92 – 2023	MOVED:	"That The Council of the Resort Village of Pelican Pointe confirms
	Unrau	the municipality meets the following eligibility requirements to
	SECONDED:	receive the Municipal Revenue Sharing Grant:
	Fisher	 Submission of the 2022 Audited Financial Statement to the
		Ministry of Government Relations;

• The municipality does not run a Municipal Waterworks System;

• In Good Standing with respect to the reporting and remittance of Educa on Property Taxes;

- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and

• All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. "

Class 1 Licensed Building Official, Saskatchewan

Class 1 Licensed Building Official, Saskatchewan

CARRIED

David Kindred

John Dulle

9.2 2024 PBI Appointment Certificate

93 – 2023	MOVED: Fisher SECONDED: Unrau	"That the following building officials employed by Professional Building Inspection be appointed as licensed building officials for the resort village for the remainder of 2023 and all of 2024."		
	oniad	Douglas Mulhall Class 3 Licensed Building Official, Saskatchewan BOL001		
		Virginia Shepley	Class 3 Licensed Building Official, Saskatchewan	BOL517
		Bobby Baker	R-Class 3 Licensed Building Official, Saskatchewan	BOL552/701
		Amanda Kaufmann	Class 2 Licensed Building Official, Saskatchewan	BOL405
		Joshua Nitz	R-Class 2 Licensed Building Official, Saskatchewan	BOL785/804
		Walter Schroeder	Class 1 Licensed Building Official, Saskatchewan	BOL488

CARRIED

BOL514

BOL789

10. <u>Reports - Mayor/Councillors/Administrator</u>

94 – 2023	MOVED:	"That the reports be received."	
	Fisher		
	SECONDED:		CARRIED
	Unrau		

11. OLD BUSINESS

- CCBF – Siding on Community Building and Road Resurfacing

- Adoption of Construction Codes Act/Building Bylaw
- Strategic Planning 2024
- Update on RM220 Road Agreement
- -Update on Lot 9 Block 1 60R23771 38 Richards Street where a Recreational Trailer is on the property-Council is monitoring and looking into the situation.

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12. <u>NEXT MEETING</u> – To be held on February 7, 2024, at 7:00 p.m. via zoom.

13. <u>**CLOSED SESSION**</u> – LAFOIP/Strategic and Long-Term Planning Meeting was closed at 7:30 p.m. and reopened at 8:00 p.m.

14. <u>ADJOURNMENT</u>

95 – 2023 MOVED: "That the meeting be adjourned at 8:02 p.m." Mazurak SECONDED: Unrau

These Minutes Approved by:

Mayor

Administrator

CARRIED