# RESORT VILLAGE OF PELICAN POINTE MINUTES OF THE REGULAR COUNCIL MEETING

April 5, 2023, 7:00 p.m.

5 Watson Street, Pelican Pointe, Saskatchewan

ATTENDANCE:

Mayor Steve Mazurak

Councillor Jeff Unrau (by Phone)

Deputy Mayor Mel Fisher

Pam Holliday

1. CALL TO ORDER - 7:00pm

DELEGATIONS – none

APPROVAL OF THE AGENDA

20-2023 MOVED:

"That the agenda be approved as presented."

CARRIED

CARRIED

Mazurak SECONDED:

Fisher

4. DECLARATION OF CONFLICT OF INTEREST

21-2023 MOVED:

"That there are "Nil" items when requested by the mayor if there are any declaration of conflict of interest with any agenda items."

Fisher

SECONDED:

Unrau

5. APPROVAL OF MINUTES

The minutes of the February 8, 2023, regular meeting were presented and reviewed.

22 - 2023 MOVED:

"That the minutes of the Council meeting of February  $8^{th}$ , 2023, be

Fisher adopted as presented."

SECONDED:

Unrau

CARRIED

CORRESPONDENCE

23 - 2023 MOVED:

"That the following correspondence having been read, be received, and

filed

Fisher SECONDED:

-Hon. D. McMorris, Minister of Gov't. Relations - 2023 Education Property

Tax Mill Rates

Unrau

-B. Hawkins, ED, Min. Gov't Relations, Building & Tech. Standards -

Advisory & Notes on CC Act -Publications – Municipal Voice

-CCBF (formerly Gas Tx Fund) – 2022-23 Installment #2 (\$865.20 & 123.20)

-Municipal Revenue Sharing 2023-24 (\$11,202)

-Municipal Potash Tax Sharing Administration Board

-Southey/Strasbourg RCMP Detachment Action Plan Discussion

CARRIED

LIST OF ACCOUNTS FOR APPROVAL

24-2023 MOVED:

Fisher

SECONDED:

Unrau

"That the accounts as listed on the "List of Accounts for Approval"

as attached hereto and forming a part of these minutes as well as summarized below be now approved by Council for payment;

cheque numbers 2479 to 2483 and totaling \$1,662.96."

CARRIED

Initials: Mayor

Admin.

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		Total -	Total - 1 662 96	
31-Mar-23	SaskPower	2483	147.54	
31-Mar-23		2482	4.33	
	Receiver General	2481	289.87	
	P Holliday	2480	980.05	
	Loraas Disposal South	2479	241.07	

#### 8. FINANCIAL STATEMENT

8.1 – For the Period Ending February 28, 2023.

25 - 2023 MOVED:

"That the financial statements for the period ending February 28,

Fisher

2023, be received."

SECONDED:

Unrau

CARRIED

8.2- For the Period Ending March 31, 2023.

26 - 2023 MOVED:

"That the financial statements for the period ending March 31,

Unrau 2023, be received."

SECONDED:

Fisher

CARRIED

# **NEW BUSINESS**

8.3 Spring / Fall Clean Up Bins

27 - 2023MOVED:

"That a maximum of one large bin be ordered from Loraas Disposal

Unrau

SECONDED:

for the May and one for in the fall."

Fisher

CARRIED

- Building Permits Outstanding/Nuisance Properties none to report. 8.4
- Administrator Appointment Pamela Holliday 8.5

28 - 2023MOVED:

Fisher

"That Pamela Holliday be hired effective March 1st, 2023, as the administrator for

the Resort Village of Pelican Pointe at a gross annual salary rate of \$12,500

SECONDED: Unrau

including holiday pay which will be paid monthly. This hereby certifies that Pamela Holliday will be the appointed administrator for the Resort Village of Pelican

Pointe and ensure the safe keeping of the corporate seal, bylaws, minutes, funds, securities and any other records or documents of the Resort Village of Pelican Pointe pursuant to the laws of the MA and the municipality and that the foregoing is a true record of a resolution duly adopted at this meeting by the council of the Resort Village of Pelican Pointe and any additional duties as set out in the Acts."

CARRIED

8.6 2023 Assessment Roll Advertising

29 - 2023 MOVED:

"That the advertising for the assessment roll for 2023 be done on the local bulletin boards as well as on the municipality's website."

SECONDED:

Unrau

Fisher

CARRIED

# 8.7 Board of Revision Appeals Board – Western Municipal

30 - 2023 MOVED:

Fisher

SECONDED:

Unrau

"That the RESORT VILLAGE OF PELICAN POINTE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of

the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall

determine the chair of that hearing from among their numbers."

**CARRIED** 

# 8.8 Board of Revision Secretary Appointment – Kirsten Tokaryk

31 - 2023 MOVED:

Fisher

SECONDED:

Unrau

"That the RESORT VILLAGE OF PELICAN POINTE appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may

appoint a recording secretary for the purposes of any hearing."

CARRIED

# 8.9 Reports - Mayor/Councillors/Administrator

32 - 2023 MOVED:

"That the reports be received."

Unrau

SECONDED:

Fisher

CARRIED

### 9. OLD BUSINESS

- Village Credit Card administrator to move to online banking where possible.
- Adoption of Construction Codes Act/Building Bylaw report / review in bylaw
- Update on RM220 Road Agreement report by Mazurak.
- **OCP development** administrator to investigate completing from prior knowledge.

33 - 2023 MOVED:

"That the reports on old business be received."

Fisher

SECONDED:

CARRIED

Unrau

10. NEXT MEETING - To be held on May 10th, 2023, at 7:00 p.m. at the village office.

# 11. ADJOURNMENT

34 - 2023 MOVED:

"That the meeting be adjourned at 8:45 p.m."

Unrau

SECONDED:

Fisher

CARRIED

These Minutes Approved by:

VILLE

Administrator

Mayor
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Initials: Mayor

Admin.