

**RESORT VILLAGE OF PELICAN POINTE
MINUTES OF THE REGULAR COUNCIL MEETING
February 12, 2025, 4:00 p.m.
300 St. Johns Street, Silton, Saskatchewan**

ATTENDANCE:

Mayor Jeff Unrau-zoom
Pam Holliday-office

Deputy Mayor Mel Fisher - office
Councillor Kerry Stack - office

1. **CALL TO ORDER** – 4:10 p.m.

2. **DELEGATIONS** – none

3. **APPROVAL OF THE AGENDA**

01-2025 MOVED:

Fisher

SECONDED:

Stack

“That the agenda be approved as presented.”

CARRIED

4. **DECLARATION OF CONFLICT OF INTEREST**

02- 2025 MOVED:

Stack

SECONDED:

Unrau

“That there are “Nil” items when requested by the mayor if there are any declaration of conflict of interest with any agenda items.”

CARRIED

5. **APPROVAL OF MINUTES**

The minutes of the December 18, 2024 , regular meeting were presented and reviewed.

03 – 2025 MOVED:

Stack

SECONDED:

Fisher

“That the minutes of the Council meeting on December 18, 2024, be adopted as presented.”

CARRIED

6. **CORRESPONDENCE**

6.1 – RMAA/UMAAS Spring Building Permits Workshop

04 – 2025 MOVED:

Unrau

SECONDED:

Fisher

“That the administrator be approved to attend the Spring Workshop in Wadena for Building Permits – March 27, 2025 for a cost share of \$100/3 = \$33.33 for Pelican Pointe.”

CARRIED

6.2 – Correspondence

05 -2025 MOVED:

Fisher

SECONDED:

Unrau

“That the following correspondence having been read, be received, and filed:

- Publications: Agriview, Municipal Voice, Big Think
- 2025 SAMA Full Assessment Invoice
- Sask Lotteries Grant Application 2026 – confirmed received
- SUMAssure Policy and Invoice
- Canada Post Community Foundation Grant – Deadline February 28, 2025
- RMA/UMAAS Spring Administrators Workshop – Building Permits

CARRIED

7. LIST OF ACCOUNTS FOR APPROVAL
7.1 – LOAFA Period Ending February 5, 2025.

06 – 2025 MOVED: "That the accounts as listed on the "List of Accounts for Approval"
 Fisher as attached hereto and forming a part of these minutes as well as
 SECONDED: summarized below be now approved by Council for payment; via E-
 Stack Transfer, including online payments and cheque # 2524 to 2530
 totaling \$24,675.56."

CARRIED

ATS Traffic - Solar Panel - FlexNetwork Clk	2524	1,042.46
M Fisher - snow removal travel mileage bobcat hrs	ET-6162	1,926.64
Sasktel	Online-8138	4.33
P Holliday - 2 cases Paper	ET - 7912	80.00
Kim Stack - Maint. & Security Camera	ET-1930	283.70
P Holliday - Payroll December	ET-1129	885.99
MEPP December	Online-6267	187.50
SaskPower	Online-3698	160.70
M Fisher - Honorarium July - Dec	ET-7097	900.00
J Unrau - Honorarium July - Dec	ET-7064	900.00
Minister Finance - School Taxes	Online-3719	2,941.56
L Stack - Cbackup cleverbridge 2025 Annu	ET-5607	155.77
Receiver General - Remittance-Jan25	Online-2645	130.25
Minister Finance - SK Public Safety	2525	79.80
Parkland Regional Library	2526	668.80
Village of Silton - Fire Levy 2025	2527	1,700.00
AON Canada Inc- Insurance	2528	2,154.00
Loraas Disposal South - Dec	Online-1731	442.40
SUMA Membership	Online-7933	678.78
Western Municipal Consulting	ET-7892	262.50
SaskPower	Online-4222	153.44
Sasktel	Online-4356	4.33
P Holliday - Payroll January	ET-4914	885.99
P Holliday - Stamps, Zoom, UMAAS Memb.2025	ET-4914	521.16
SAMA	2529	2,306.00
RM McKillop - Lagoon Levy 2024	2530	5,219.46
December 22, 2024 to February 5, 2025	Total	24,675.56

8. FINANCIAL STATEMENT
8.1 – For the Period Ending December 31, 2024.

07 – 2025 MOVED: "That the financial statements for the period ending December 31,
 Stack 2024 be received."
 SECONDED:
 Fisher

CARRIED

9. NEW BUSINESS
9.1 2025 PBI Appointment Certificate

08 – 2025 MOVED: "That the following building officials employed by Professional
 Fisher Building Inspections be appointed as licensed building officials for
 SECONDED: the village from January 1 to December 31 of 2025:"
 Unrau

Bobby Baker	Class 3 Licensed Building Official, Saskatchewan	BOL552
Virginia Shepley	Class 3 Licensed Building Official, Saskatchewan	BOL517
Joshua Nitz	Class 3 Licensed Building Official, Saskatchewan	BOL785
Cristin Korchinski	R-Class 2 Licensed Building Official, Saskatchewan	BOL784/808
David Kindred	Class 1 Licensed Building Official, Saskatchewan	BOL514
John Dulle	Class 1 Licensed Building Official, Saskatchewan	BOL789
Charles Fiss	Class 1 Licensed Building Official, Saskatchewan	BOL836

CARRIED

9.2 - 2025 Meeting Schedule

09 – 2025 MOVED:
Unrau
SECONDED:
Fisher

“That the 2025 Meeting Schedule be approved as presented.”

CARRIED

9.3 Board of Revision & Development Appeals Board – Western Municipal

10 – 2025 MOVED:
Fisher
SECONDED:
Stack

“ That pursuant to Subsection 220(1) of The Municipalities Act, RESORT VILLAGE OF PELICAN POINTE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.”

CARRIED

11 – 2025 MOVED:
Unrau
SECONDED:
Fisher

“That pursuant to Subsection 221(1) of The Municipalities Act, the RESORT VILLAGE OF PELICAN POINTE appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.”

CARRIED

9.4 - 2024 Audit Engagement – Priority Accounting –

- 12 – 2025** MOVED: “That the administrator, mayor and council be authorized to
Fisher execute the audit engagement documentation for the 2024
SECONDED: financial audit.”
Unrau CARRIED

9.5 Appointments / Bonding – 2025

- 13 – 2025** MOVED: “That the following be approved:
Fisher - 2025 Appointments and Committees: and,
SECONDED: - Bond for 2025.”
Unrau
- CARRIED

9.6 2025 Assessment Roll Advertising

- | | | |
|------------------|--|--|
| 14 – 2025 | MOVED:
Stack
SECONDED:
Fisher | “That the advertising for the assessment roll for 2025 be done on the local bulletin boards as well as on the municipality’s website.” |
| | | CARRIED |

9.7 - Living Skies Regional Emergency Organization (LSREMO) – 2025 Annual Fee

- 15 – 2025** MOVED: “That the administrator be authorizes to execute the joining of
Fisher Resort Village of Pelican Pointe to Living Skies Regional Emergency
SECONDED: Measures Organization (LSREMO) and be approved to pay the
Stack annual fee of \$50 for 2025.”
- CARRIED

9.8 Base Tax Bylaw 01-2025

- | | | |
|------------------|--|--|
| 16 – 2025 | MOVED:
Fisher
SECONDED:
Stack | “That the Bylaw no. 01/2025, also known as the Bylaw, to Provide for a Base Tax, be introduced and read for the first time.” |
| | | CARRIED |

- 17 – 2025** MOVED: “That the Bylaw no. 01/2025, also known as the Bylaw, to Provide for a
Stack Base Tax, be introduced and read for the second time.”

SECONDED:
Fisher
- CARRIED

- | | | |
|------------------|--|--|
| 18 – 2025 | MOVED:
Stack
SECONDED:
Fisher | “That the Bylaw no. 01/2025, also known as the Bylaw, to Provide for a Base Tax, be given three readings at this meeting.” |
| | | UNANIMOUSLY CARRIED |

19 – 2025 MOVED:
Fisher
SECONDED:
Stack

"That the Bylaw no. 01/2025, also known as the Bylaw, to Provide for a Base Tax, be introduced and read a third and finally adopted."

CARRIED

10. Reports - Mayor/Councillors/Administrator

20 – 2025 MOVED:
Unrau
SECONDED:
Stack

"That the reports be received."

CARRIED

11. OLD BUSINESS

- Strategic Planning
- Trailer Storage Invoice to be mailed out with Assessment Notices
- Application to be submitted to CCBF for Reconstruction of Roads in Pelican Pointe and to increase the Garage to include a Tin Roof.

12. NEXT MEETING – To be held on April 9, 2025, at 4:00 p.m. at the village office in Silton, SK.

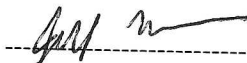
13. ADJOURNMENT

21 – 2025 MOVED:
Unrau
SECONDED:
Fisher

"That the meeting be adjourned at 4:50 p.m."

CARRIED

These Minutes Approved by:



Mayor



Administrator